|  |
| --- |
| A picture containing food  Description automatically generatedVacancy Registration Snap Care**Snap is a data controller under the Data Protection Act. Any information provided will be treated in confidence and only used for the purpose for which it is provided, IN ACCORDANCE TO GDPR GUIDELINES.** Please complete, save and return with the agreement to our terms and conditions from you and the fee payer (where different). Feel free to leave the shaded areas blank if details are covered in sent Job / Person Specifications or Job Descriptions. Once we have received your details, we will contact you within 2 working days. Any questions, please call 020 7729 2200 or email: **info@snapcare.co.uk** we’ll be happy to answer them.  |
| **Your Details**  | **Fee Payer Details (if different):** |
| Full Name: Tel:Address:E-mail: Company (if relevant):Relationship to child/client: | Full Name: Tel:Address:E-mail: Company:Position / Relationship to child/client: |
| **Child / Client Details:** | **Sending Candidate Details:** |
| First Name: Surname:Age: Gender: Postcode (place of work, if different):Family Pets: Matter Reference (if applicable):  | When we send CVs, which email address(s) should they be sent to:1: My email address as stated[ ]  or…2: This Email: 3. And copy in (e.g. client / HR): |
| Brief overview of Child / Client’s Needs: Hobbies, preferred activities, interests etc.  |
| **Vacancy Details:** |
| Number of vacancies: 1[ ]  2[ ]  3[ ]  4[ ]  5[ ]  6[ ]  |
| **I wish to use the following recruitment service:****UK**Fully Inclusive Recruitment (16% of agreed salary)[ ] Temporary (£150.00 a week, £60.00 a day)[ ] \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**International** Europe (18% of agreed salary)[ ] Rest of World (20% of agreed salary)[ ] Temporary (£250.00 a week, £110.00 a day)[ ]  | **I wish to promote my vacancy using the following service:****UK**Snap Shortlist (£1,800.00 per placed candidate)[ ] Snap Job Advert (£900.00 per placed candidate)[ ] \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**International**Snap Shortlist (£2,500.00 per placed candidate)[ ] Snap Job Advert (£1,250.00 per placed candidate)[ ] **(All fees subject to VAT)** |
| Job Title: Hours and Days of work, Shift Patterns / Rota:Daily[ ]  Live-in[ ] Accommodation Details if applicable:  | Hourly rate – (gross):Start Date: ASAP[ ]  Date: Finish date if temporary: Interview Date(s): Not yet known[ ] ASAP[ ] Date(s): |
| Brief Overview of your vacancy / requirements:Does the position require any of the following?Lifting / Using Hoists[ ]  Administering Medication[ ]  Personal Care[ ]  Behavioural Management[ ]   |
| **Requirements:** |
| **Driver:** Essential[ ]  Preferable[ ]  Not required[ ] **Car Owner:** Essential[ ]  Preferable[ ]  Not required[ ] **Car to use on duty is:** Manual[ ]  Automatic[ ]  N/A[ ]  | **Non-smoker:** Essential[ ]  Preferable[ ]  Not required[ ] **Swimmer:** Essential[ ]  Preferable[ ]  Not required[ ] Position Suitable for: Female Only[ ]  Male Only[ ]  Either[ ]  |
| **Essential / Preferred Requirements:** |
| **Essential** Experience, Skills and / or Qualifications:1.2.3.4. | **Preferred** Experience and / or Qualifications:1.2.3.4. |
| **Agreement to Terms** |
| **Your Confirmation**  | **Payee’s Confirmation (If different)**(Solicitor, Deputy, HR etc.) |
| I confirm I have read, understood and agree to abide by Snap Care’s [Terms and Conditions](https://www.snapcare.co.uk/terms-conditions.aspx) Name:Position / Relationship to client:Dated:  | I confirm I have read, understood and agree to abide by Snap Care’s [Terms and Conditions](https://www.snapcare.co.uk/terms-conditions.aspx) Name:Position / Relationship to client:Dated:  |