To help us provide costings for you, please answer the following questions, adding any notes you feel are helpful. (If you have already created a rota, or have other information that may be useful, please also send). All information received will be treated in confidence and in accordance to our Data Protection / GDPR guidelines and policies.

Your name: Click or tap here to enter text. Your Job Title: Click or tap here to enter text.
Company: Click or tap here to enter text. Email: Click or tap here to enter text.

Brief overview of your client / their needs: Click or tap here to enter text.

Client’s age at start of care [ ]
If under 18, are there legal guardians other than the parent(s)?: Click or tap here to enter text.

**Is the vacancy:**

Live-in[ ]  Live-out (Daily)[ ]  Live-in only when on Duty[ ]

Temporary[ ]  Permanent[ ]

If temporary, for how many: Weeks[ ]  Months[ ]  : Click or tap here to enter text.

Postcode of place of work: Click or tap here to enter text.

Anticipated number of vacancies: Click or tap here to enter text.

**Overall hours required a Week**

Monday to Friday (Daytime): Click or tap here to enter text.

Monday to Friday (Night-time): Click or tap here to enter text.
Saturday to Sunday (Daytime): Click or tap here to enter text.

Saturday to Sunday (Night-time): Click or tap here to enter text.

 ***Or***

**Overall hours a Month**

Monday to Friday (Daytime): Click or tap here to enter text.

Monday to Friday (Night-time): Click or tap here to enter text.
Saturday to Sunday (Daytime): Click or tap here to enter text.

Saturday to Sunday (Night-time): Click or tap here to enter text.

If night time care is required, is this:

Sleeping Night [ ]

On Call Night [ ]

Waking Night [ ]

[(Click here to see description of each)](https://www.snapcare.co.uk/night-roles.aspx)

Would you like costs to be calculated at 60 weeks per annum to include sickness and holiday cover? Yes[ ]  No[ ]

What time period would you like costings to cover?
1 year [ ]
Other, please state: Click or tap here to enter text.

Do you require Snap agency costs to be included? (Tick as many as required)

Full bespoke recruitment[ ]
Snap Shortlist[ ]
Snap Job Advert[ ]
None[ ]

[Click here to see more details of the Snap Shortlist and Job Advert options](https://www.snapcare.co.uk/case-managers-solicitors/snap-shortlist-job-advert-brochure.aspx)

Any other information (feel free to send separate information): Click or tap here to enter text.