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| SnapCareLogoSpecialistRecruitment Vacancy Registration Snap Job Advert / Shortlist **Snap is a data controller under the Data Protection Act. Any information provided will be treated in confidence and only used for the purpose for which it is provided.**  Please complete on behalf of your client and return with the agreement to our terms and conditions from you and the fee payer (where different).  Feel free to leave the shaded areas blank if details are covered in sent Job / Person Specifications or Job Descriptions. When sending such documents, please ensure sensitive, identifying details have been removed.  Once we have received your details a member of Snap will contact you within 2 working days. Any questions, please call 020 7729 2200 or email: [info@snapcare.co.uk](mailto:info@snapcare.co.uk) | |
| **Your Details** | **Fee Payer Details:** |
| Full Name:  E-mail:  Tel:  Company:  Relationship to client: | Full Name:  E-mail:  Tel:  Company:  Relationship to client: |
| **Client Details:** |  |
| Age: Gender:  Postcode (place of work):  Family Pets: | When we send CVs, which email address(s) should they be sent to:  1: My email address as above  or…  2: Email:  3. Copy in (e.g. client / HR): |
| Brief overview of Client’s Needs:  Client hobbies, interests etc. | |
| **Vacancy Details:** | |
| Job Title:  Number of positions available:  Hours and Days of work, Shift Patterns / Rota:  Daily Live-in | Hourly rate – (gross):  Start Date: ASAP Date:  Finish date if temporary:  Interview Date(s) if known: |
| Brief Overview of Role: | |
| **Requirements:** | |
| Driver: Essential  Preferable  Not required  Car Owner: Essential  Preferable  Not required  Position Suitable for: Only male Only female | **Non-smoker:** Essential  Preferable  Not required  **Swimmer:** Essential  Preferable  Not required |
| **Experience / Qualifications: (Essential criteria will be screened for with Option 2, Snap Shortlist)** | |
| **Essential** Experience, skills and / or Qualifications:  1.  2.  3.  4. | **Preferred** Experience and / or Qualifications: |
| **Agreement to Terms**  Because the process is different to our full recruitment service, additional terms for the Job Advertising & Shortlist Services apply | |
| **Your Confirmation** | **Payee’s Confirmation**  (Solicitor, Deputy etc.) |
| I confirm I have read, understood and agree to abide[by the additional terms](https://www.snapcare.co.uk/case-managers-solicitors/terms-snap-job-advert-and-shortlist.aspx)for using Snap Job Advertising & Shortlist Services.  Name: Position:  Relationship to client:  Dated: | I confirm I have read, understood and agree to abide [by the additional terms](https://www.snapcare.co.uk/case-managers-solicitors/terms-snap-job-advert-and-shortlist.aspx)for using Snap Job Advertising & Shortlist Services.  Name: Position:  Relationship to client:  Dated: |